

Examination Notice

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

Corporate Office

Recruitment Branch

Room No. 223, 2nd floor, Eastern Court Building,
Jan path, New Delhi - 110001.

No. 9-2/2016-Rectt.

Dated: **03/06/2016**

To

All Chief General Managers, Telecom Circles, BSNL,
Chief General Managers, Kolkata Telephones/Chennai Telephones, BSNL
Chief General Managers, Mtce, NTR, BSNL, New Delhi.

Subject:-Limited Internal Competitive Examination (LICE) for promotion to the grade of Junior Accounts Officer (JAO) under 10% Quota to be held on 28/08/2016 – Notification of Exam reg.

Starting date of Online Registration : **10/07/2016**
Closing date of Online Registration : **31/07/2016**
Date of LICE for promotion to JAO : **28/08/2016**

Sir,

I am directed to state that it has been decided to hold the Limited Internal Competitive Examination (LICE) for promotion to the grade of Junior Accounts Officer (JAO) under 10% quota as per the provision in the Recruitment Rule of Junior Accounts Officer (JAO) circulated vide BSNL Corporate Office Letter No. 36-2/2001-SEA dated 31/08/2001 and amendments thereto issued from time to time in order to fill up the vacancies in the post of JAO (**Annexure-A**).

2. The Circle-wise vacancy position, as conveyed by the Cadre controlling authority vide their letter No. 4-16/2014-SEA dated 08/02/2016, is as follows :-

Sl. No.	Name of the Circle	Vacancy Position			
		OC	SC	ST	Total
1	Andaman & Nicobar	0	0	0	0
2	Andhra Pradesh	28	6	3	37
3	Assam	4	1	2	7
4	Bihar	8	0	1	9
5	Chhattisgarh	6	1	0	7
6	Gujarat	27	5	2	34

(Signature)
03/06/2016

7	Jammu & Kashmir	3	1	0	4
8	Jharkhand	3	0	0	3
9	Karnataka	12	2	2	16
10	Kerala	9	2	1	12
11	Madhya Pradesh	17	3	1	21
12	Maharashtra	53	10	4	67
13	North East - I	2	1	1	4
14	North East - II	1	2	0	3
15	Haryana	8	1	0	9
16	Himachal Pradesh	4	1	0	5
17	Punjab	18	3	1	22
18	Odisha	0	0	0	0
19	Rajasthan	11	3	1	15
20	Tamilnadu	4	1	1	6
21	Uttar Pradesh (East)	19	3	2	24
22	Uttar Pradesh (West)	14	3	1	18
23	Uttaranchal	2	1	0	3
24	West Bengal	20	3	2	25
25	Chennai TD	5	1	1	7
26	Kolkata TD	2	1	0	4
27	NTR Delhi	3	0	0	3
Total		284	55	26	365

3. The examination will be conducted through Online mode and as per revised Scheme and syllabus of examination circulated by SEA Section, BSNL CO. vide letter No. 4-22/2013-SEA dated 27/02/2014 read with corrigendum dated 28/02/2014. The details of Papers and Time Table of the examination will be as under :-

Paper No.	Part	Maximum Marks/No. of Questions	Day & Date	Time(IST)
Paper - I	Part- A - Advanced Financial and Management Accounting	240 Marks (60 Questions of 4 marks each)	28/08/2016 (Sunday)	10:00 hrs to 12:00 hrs
	Part- B - Business & Economic Laws	160 Marks (40 Questions of 4 marks each)		
	Total	400 Marks		
Paper - II	Part- A - Telecom Revenue	200 Marks (50 Questions of 4 marks each)		14:00 hrs to 16:00 hrs
	Part- B - Service Rules, Budget & Banking	200 Marks (50 Questions of 4 marks each)		
	Total	400 Marks		

Syllabus for each Part has been detailed in **Annexure-B**.

(Handwritten signature)
02/08/2016

4. As already informed vide BSNL CO letter No. 4-22/2013-SEA dated 28/02/2014, the examination will be of multiple choice objective type and as such each question will have 4 multiple choices for answer. Only **one** answer which is the most appropriate has to be selected by the candidate and click the relevant option accordingly. In case of wrong answer, 25% marks of that question will be deducted and as such the candidates are advised not to resort to arbitrary selection of answer. Minimum qualifying marks prescribed is 30% in each part, 30% in each paper and 37% in aggregate in respect of 'OC' candidates and 23% in each part, 23% in each paper and 30% in aggregate in respect of 'SC/ST' candidates.
5. The eligibility for appearing in the above mentioned Limited Internal Competitive Examination shall be as per existing Recruitment Rules of JAO issued by SEA section of BSNL CO vide their letter No. 36-2/2001-SEA dated 31/08/2001 and amendments thereto issued from time to time. However, in case of any doubt with regard to eligibility, Syllabus and the Scheme of the examination, the Circles may take up the matter suitably with the SEA Section of the BSNL CO. for necessary clarification.
6. The LICE will be held in 23 BSNL Territorial Circles at their respective headquarters. The details of the Territorial Circles where the LICE will be conducted are given at **Annexure-C**.
7. The examination will be conducted strictly in accordance with provisions of Standard Operating Procedure (SOP) for conducting Computer based Online examination in BSNL.
8. Officials, who are eligible in accordance with the eligible conditions, as referred in the Recruitment Rules and who desire to appear in the examination should submit application on-line. Candidates applying for LICE for promotion to the post of Junior Accounts Officer (JAO) are required to apply online for which link shall be provided through BSNL web site www.internalexam.bsnl.co.in. Applications will be considered only through the online registration process which is to start from 10-07-2016 and will be closed on 31-07-2016. Therefore, candidates are advised to visit BSNL Intranet site (www.intranet.bsnl.co.in) for any updates regarding the LICE. All candidates applying for LICE for JAO are required to read all the instructions provided on website www.internalexam.bsnl.co.in before filling the online application form. Candidates will have to provide valid Email ID and Mobile Number at the time of online Registration. After submitting the application on-line, the applicant may take a print out of application form and keep it with him/her for record.
9. The prescribed examination fee Rs.500/- (Rupees Five Hundred only) for the OC/OBC candidates and Rs. 250/- (Rupees Two Hundred Fifty only) for the SC/ST candidates shall be paid through online mode i.e. Internet Banking, Credit Card, Debit Card only.

(Signature)
02/07/2016

The amount of the fee shall not be accepted in any other form. Fee once paid shall NOT be refunded under any circumstances nor can be held in reserve for any other examination or selection. Hence, the candidates are requested to ensure their eligibility for the said LICE before applying for the same.

10. Registration forms complete in every respect must be submitted Online on or before **31-07-2016**. Candidates are advised to complete their registration process well before last date to avoid last day. Registration process will not be allowed after last date and all incomplete registrations will be treated as rejected. Candidates will have to download their Admit Card from the BSNL website **www.internalexam.bsnl.co.in** at least before 7 days from the date of the Online Test by using their user name & password. **It will not be sent either by post or by e-mail.** BSNL shall not be responsible for server crash problems or delays occurring on last day of registration.

11. The applicants would be admitted to the examination on the basis of the information furnished by them in their registration form. They are, therefore, advised to ensure that they fulfill all eligibility conditions before applying. In case it is found at a later stage that the information furnished by an applicant is false or an applicant does not fulfill any of the eligibility conditions, the candidature of such applicants would be cancelled and no correspondence in this regard would be entertained.

12. Issuance of an admit card for the examination will NOT confer any right for promotion/appointment. Promotion/appointment will be solely subject to fulfillment of all eligibility conditions.

13. No electronic gadget or mobile phone will be permitted to be taken inside the examination premises by the candidates.

14. THIS LETTER MAY PLEASE BE GIVEN WIDE PUBLICITY.

15. The receipt of this letter may please be acknowledged.



(K.D. Das)

Asstt. General Manager (Rectt.-I)

Tel. No. 011-23352491 (O)

Copy to:

1. GM (FP), BSNL CO.
2. AGM (SEA) BSNL CO.
3. All recognized Unions.
4. Notice Board.
5. Guard file.
6. BSNL Intranet Portal

Annexure-C

List of the Examination Centres for LICE for promotion to the grade of JAO against 10% Quota

Sr. No	Name of the BSNL Coordinating Circle authorized to coordinate for the LICE for JAO Circles as mentioned	Name of Circles	Name of the Examination Centre
1	Andhra Pradesh	Andhra Pradesh	Hyderabad
2	Assam	Assam	Guwahati
3	Bihar	Bihar	Patna
4	Chhattisgarh	Chhattisgarh	Raipur
5	Gujarat	Gujarat	Ahmedabad
6	Haryana	Haryana	Ambala
7	Himachal Pradesh	Himachal Pradesh	Shimla
8	Jammu & Kashmir	Jammu & Kashmir	Jammu
9	Jharkhand	Jharkhand	Ranchi
10	Karnataka	Karnataka	Bangalore
11	Kerala	Kerala	Thiruvananthapuram
12	Madhya Pradesh	Madhya Pradesh	Bhopal
13	Maharashtra	Maharashtra	Mumbai
14	Northern Telecom Region [New Delhi]	Northern Telecom Region [New Delhi]	New Delhi
15	North East - I	North East - I	Shillong
16	North East - II	North East - II	Dimapur
17	Punjab	Punjab	Chandigarh
18	Rajasthan	Rajasthan	Jaipur
19	Tamilnadu	Tamilnadu & Chennai Telecom. District	Chennai
20	Uttar Pradesh [East]	Uttar Pradesh [East]	Lucknow
21	Uttar Pradesh [West]	Uttar Pradesh [West]	Meerut
22	Uttaranchal	Uttaranchal	Dehradun
23	West Bengal	West Bengal & Calcutta Telecom. District	Kolkata

(Handwritten signature/initials)
02/10/2016

ROD

ANNEXUR - 'A'

34/C



BHARAT SANCHAR NIGAM LTD.
(A Government of India Enterprise)
SEA Branch, Corporate Office
312, Sanchar Bhawan,
20, Ashoka Road, New Delhi-110001

No.36-2/2001-SEA
Dated: 31-08-2001

To

1. All CGMs/IFAs of Telecom Circles of BSNL.
2. All CGMs/IFAs of Metro Telecom Districts of BSNL.
3. All Other Administrative Units in BSNL.

Sub:- Forwarding of Recruitment Rules of Junior Accounts Officer of 2001 in BSNL.

I am directed to forward herewith a copy of Recruitment Rules of Junior Accounts Officer of 2001 for further information and necessary action. Hindi version follows.

Prema

(Prema Krishnamachari)
Asstt. Director General (SEA)

Encl: As above.

Copy to:

1. PS to Hon'ble MOC/MOS (C)
2. PPS to CMD, BSNL.
3. Director (Finance) BSNL.
4. Director (HRD)/(Opr)/(Plg)/(C&NS), BSNL.
5. Advisor (Finance)/DDG (EAF), DOT.
6. DDG (Estt)/ADG (PAT), DOT.
7. Sr.DDG (FP)/DDG (Pers)/DDG (Training) CO, BSNL.
8. The Jt.DDG (SEA)/(TRG)/(TRG. FIN)/(DE) CO, BSNL.
9. The General Secretary, All India P&T Accounts & Finance Service Officers' Association, (CHQ) A-4/6, M.S. Flats, Peshwa Road, Gole Market, New Delhi-110 001.
10. OL Section for supply of Hindi version of RRs.
11. Spare/Guard file.
12. Office copy.

Alka

(Alka Tewari)
Section Officer (SEA)



BHARAT SANCHAR NIGAM LTD.
(A Government of India Enterprise)

PUBLISHED BY SEA BRANCH OF BSNL

Recruitment Rules of Junior Accounts Officer

Issue No.1

No.36-2/2001-SEA

New Delhi-110 001

31st August 2001

1. Short title and commencement:

- (i) With the approval of BSNL Board, the following rules regulating the method of recruitment to the post of Junior Accounts Officer in BSNL are hereby made, namely:
- (ii) These rules may be called the Junior Accounts Officer Recruitment Rules 2001. (Issue:1)
- (iii) They shall come into force on the date of their publication by the Company.

2. Definition: In these rules unless the context otherwise requires,

- 1) **Company:** Means the Bharat Sanchar Nigam Limited (A Govt. of India Enterprise) having its registered Office at Sanchar Bhavan, New Delhi.
- 2) **Board:** Means the Board of Directors of the Company and includes in relation to the exercise of powers any Committee of the Board/Management or any Officer of the Undertaking to whom the Board delegates any of its powers.
- 3) **JAO Internal Examination:** Means the examination conducted by the Company for internal candidates as specified in the Schedule.
- 4) **Examination:** Means an examination held in accordance with the rules.
- 5) **Service:** Means the Junior Accounts Officer service in BSNL

3. Application: These Rules shall apply to the posts as specified in Column (1) of the Schedule annexed to these Rules.

4. Number of posts, classification and scale of pay: The number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

5. Method of Recruitment, age limit, qualifications etc: The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns 5 to 11 of the said Schedule.

6. Disqualification: - No person -

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted marriage with any person,

shall be eligible for appointment to the said post.

7. Bond, training and syllabus:

(1) All candidates recruited against the vacancies for direct recruitment shall execute a bond in the format as specified by the Company to serve in BSNL for a period of five years from the date of their appointment as Junior Accounts Officers, in the proforma as prescribed by the Company.

(2) The candidates selected both against the direct recruitment quota of vacancies and departmental promotion quota of vacancies shall have to successfully undergo training as per the training plan laid down by the Company before their appointment as Junior Accounts Officers.

8. Seniority: The inter-se-seniority between the JAOs from the internal examination, and direct recruits will be fixed as per the guidelines decided by the Company, separately.

9. Sphere of Duty: After the notification of recruitment rules, the induction of JAOs through direct recruitment/internal examination will be CIRCLE WISE.

10. Saving: Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, Other Backward classes, Ex-Servicemen, and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

11. Residuary matters: In regard to matters not specifically covered by or under these rules, the members of the Service will be governed by the rules, regulations and orders decided upon by the Company.

12. Initial constitution:

- (i) All officials holding the posts of Junior Accounts Officer on regular basis in the erstwhile DOT/DTS/DTO before commencement of these rules and those who have been absorbed in Bharat Sanchar Nigam Limited shall be deemed to have been appointed as Junior Accounts Officers in BSNL.
- (ii) The continuous regular service of officials referred to in sub-rule 12(i) above before the commencement of these rules shall count for the purpose of probation, qualifying service for promotion, confirmation and pension.

13. Certain categories of persons eligible for appointment as Junior Accounts Officers in the Bharat Sanchar Nigam Ltd.: Persons of the Deptt.of Telecommunication/Deptt.of Telecom Services/Deptt.of Telecom Operations who have passed Part-I and Part-II of the Examination conducted by the Department of Telecom/DTS/DTO and have not been appointed as Junior Accounts Officers before the notified date, shall after such date be appointed as Junior Accounts Officers in BSNL, according to the ranks obtained by them in the list of qualified candidates.

Recruitment Rules of Junior Accounts Officer in Bharat Sanchar Nigam Limited.

Name of Post	No. of Posts	Classification	Scale of pay Rs.	Whether selection by merit or Non-seniority or Non-selection pool	Age limit for Direct recruits	Whether benefit of added years of service admissible	Educational and other qualification for Direct Recruits.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any	Method of Recruitment whether by direct Recruitment or By promotion/ Absorption And percentage Of posts to be Filled by various Methods.	In case of recruitment by promotion/depul-tation/transfer grades from which promotion/depul-tation transfer to be made.
(1) Junior Accounts Officer	(2) 4691	(3) Executive	(4) IDA pay Scale in BSNL corresponding to the CDA scale of Rs.6510-200-10500	(5) Not Applicable	(6) Age not less than 20 yrs and more than 30 years as on 1 st Jan. of the year of the Exam. NOTE: Relaxation in age for Company employees up to 5 years in accordance with the instructions or orders issued by BSNL	(7) Not applicable	(8) M.Com/CA /CWA/CS from a recognized Institution/ University	(9) No	(10) Two (2) Years.	(11) (A) 50% of the vacant posts in the Circle by direct recruitment through open competitive examination. (B) 40% of the vacant posts in the Circle by promotion from the employees working in BSNL through internal competitive examination.	(12) (A) - Not Applicable (B) By promotion: 40% of the internal candidates referred to in item (B) in Column (11) will be regulated as follows: (1) Graduation from any recognized University/ Institution. BSNL Employees who have qualified in the JAO Part-I examination conducted by DOJ will also be eligible for appearing in the examination. (2) 10 years of regular service in the erstwhile Department/BSNL in Group 'C'. (3) Candidate should not be more than 53 years of age on 1 st Jan of the year in which the internal examination is scheduled to be held. (4) Maximum number of chances are 6 in respect of JAO Part-I qualified candidates.

											(C) 10% of the vacant posts in the Circle by promotion from Senior Accountants working in BSNL through internal competitive examination.	(C) By promotion: 10% of the internal candidates referred to in item (C) in Column 11 will be regulated as follows: 1. Graduate from any of the recognized University/Institution, 10 years of regular service in St. Accountant grade. Candidate should not be more than 55 years of age on 1 st January of the year in which the internal examination is scheduled to be held.
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5 of 5

Prerna
 (Prerna Krishnamachari)
 Asstt. Director General (SEA)

Recruitment Rules of JAO

410/c.




BHARAT SANCHAR NIGAM LTD.
(A Government of India Enterprise)
SEA Branch, Corporate Office
312, Sanchar Bhawan,
20, Ashoka Road, New Delhi-110001

No.17-3/2000-SEA.II
Dated: 16-08-2002

- To
1. All CGMs/IFAs of Telecom Circles of BSNL.
 2. All CGMs/IFAs of Metro Telecom Districts of BSNL.
 3. All Other Administrative Units in BSNL.

Sub:- Recruitment Rules for the grade of Junior Accounts Officer in BSNL – Insertion/modification in JAO RRs of BSNL – Reg..


I am directed to forward herewith a copy of the modifications/insertions in the Recruitment Rules of Junior Accounts Officer of 2001 for further information and necessary action. Hindi version follows.


(Pinfaki Routh)
Asstt. Director General (SEA)

Encl: As above.

Copy to:

1. PS to Hon'ble MOC/MOS (C)
2. PPS to CMD, BSNL.
3. Director (Finance) BSNL.
4. Director (HRD)/(Opr)/(Plg)/(C&NS), BSNL.
5. Advisor (Finance)/DDG (FEB), DOT.
6. DDG (Estt)/ADG (PAT), DOT.
7. Sr.DDG (FP)/DDG (Pers)/DDG (Training) CO, BSNL.
8. The Jt.DDG (SEA)/(TRG)/(TRG. FIN)/(DE) CO, BSNL.
9. The General Secretary, All India P&T Accounts & Finance Service Officers' Association, (CHQ) A-4/6, M.S. Flats, Peshwa Road, Gole Market, New Delhi-110 001.
10. OL Section for supply of Hindi version of RRs.
11. Spare/Guard file/File No.36-2/2001-SEA.
12. Office copy.


(Alka Tewari)
Section Officer (SEA)

41/C



BHARAT SANCHAR NIGAM LTD.
(A Government of India Enterprise)

PUBLISHED BY SEA BRANCH OF BSNL

Recruitment Rules of Junior Accounts Officer

Issue No.2

No.17-3/2001-SEA-II.

New Delhi-110 001

16th August 2002

In continuation of SEA Branch, Corporate Office, BSNL, New Delhi letter No.36-2/2001-SEA, dated 31.8.2001, with the approval of the Management Committee of the BSNL Board, the following insertions/modifications are made in the Recruitment Rules to the grade of Junior Accounts Officers in BSNL. The modifications/insertions may be incorporated at the appropriate place of original Recruitment Rules Issue No.1 and brought to the notice of all the officials/officers working under your control.

(1) Under Definitions, after 5th Point i.e. Service, the following 6th point, should be inserted to the main Recruitment Rules:

Appointing Authority: Appointing Authority will be Director (Finance) BSNL.

(2) Under Disqualification, in addition to the existing one, the following para should be included: -

"Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule".

:2:

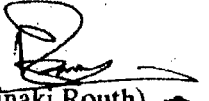
(3) Composition of DPC members:- DPC for confirmation of all JAOs recruited, will comprise of the following members:

- | | | |
|---|------|-----------|
| (1) IFA of the respective Telecom Circle: | .. | Chairman. |
| (2) One DGM (JAG) level officer from administrative side. | : .. | Member |
| (3) One JAG level officer from Accounts Wing. | : .. | Member |

NOTE: (A) One SC/ST officer may be preferred out of the above three.
(B) Clearance from CGM, NATFM, Hyderabad (who is incharge of JAO Training) should be obtained before confirmation is Decided.

(4) Relaxation of upper age for women candidates in Direct Recruitment Quota:

Relaxation of age in upper limit by 5 years for women candidates in Direct Recruitment quota.


(Pinaki Routh)
ADG (SEA)



BHARAT SANCHAR NIGAM LTD.
 (A Government of India Enterprise)
 SEA Branch, Corporate Office
 312, Sanchar Bhawan,
 20, Ashoka Road, New Delhi-110 001

No.16-19/2001-SEA (Pt.),
 Dated:- 07-04-2003.

To

1. All CGMs/IFAs of Telecom Circles of BSNL.
2. All CGMs/IFAs of Metro Telecom Districts of BSNL.
3. All Other Administrative Units in BSNL.

Sub:- Recruitment Rules for the grade of Junior Accounts Officer in BSNL -
 Amendment/modification in JAO RRs of BSNL - Reg.

I am directed to forward herewith a copy of the modification/amendment in the Recruitment Rules of Junior Accounts Officer of 2001 for further information and necessary action. Hindi version follows.

(Pinaki Routh)

Asstt. Director General (SEA)

Encl: As above.

Copy to:

1. PS to Hon'ble MOC/MOS (C)
2. PPS to CMD, BSNL
3. Director (Finance) BSNL.
4. Director (HRD)/(Opr)/(Plg)/(C&NS), BSNL.
5. Advisor (Finance)/DDG (FEB), DOT.
6. DDG (Esti)/ADG (PAT), DOT.
7. Sr.DDG (FP)/DDG (Pers)/DDG (Training) CO, BSNL.
8. The Jt.DDG (SEA)/(TRG)/(TRG. FIN)/(DE) CO, BSNL.
9. The General Secretary, All India P&T Accounts & Finance Service Officers' Association, (CHQ) A-4/6, M.S. Flats, Peshwa Road, Gole Market, New Delhi-1.
10. OL Section for supply of Hindi version of RRs.
11. File No.36-2/2001-SEA/No.17-3/2000-SEA-II.
12. Spare/Guard file.
13. Office copy.

(Alka Tewari)
 Section Officer (SEA)

BHARAT SANCHAR NIGAM LTD.
(A Government of India Enterprise)

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PUBLISHED BY SEA BRANCH OF BSNL

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Recruitment Rules of Junior Accounts Officer

Issue No.3

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No.16-19/2001-SEA (Pt)

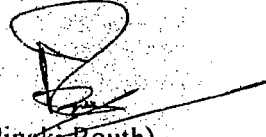
New Delhi-110 001

7th April, 2003

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In continuation of SEA Branch, Corporate Office, BSNL, New Delhi letter No.36-2/2001-SEA, dated 31.8.2001 (Issue No.1) and No.173/2001-SEA.II, dated 16.8.2002. (Issue No.2), with the approval of the Management Committee of the BSNL Board, the following amendments/modifications are made in the Recruitment Rules to the grade of Junior Accounts Officers (Issue No.1) in BSNL. The amendments/modifications may be incorporated at the appropriate place of original Recruitment Rules, (Issue No.1) and brought to the notice of all the officials/officers working under your control.

In Column No.12, against point-2 of (C), (i.e., against 10% quota in respect of Senior Accountants) may be read as "Senior Accountants with 10 years of regular service in Group C (TAC/LDC/Jr.Accountant/Senior Accountant all taken together), in DOT/DTO/DTS/BSNL, instead of 10 years of regular service in Senior Accountant grade."


(Pinaki Routh)
ADG (SEA)



BHARAT SANCHAR NIGAM LTD.

(A Government of India Enterprise)
SEA Branch, Corporate Office
B-201, Statesman House, Barakhamba Road
New Delhi - 110 001.

No.4-50/2004-SEA

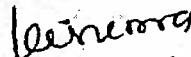
Dated: 19-01-2005

To

1. All CGMs/IFAs of Telecom Circles of BSNL.
2. All CGMs/IFAs of Metro Telecom Districts of BSNL.
3. All Other Administrative Units/Offices in BSNL.

Sub:- Recruitment Rules for the grade of Junior Accounts Officer in BSNL - Amendment in JAO RRs of BSNL - Reg..

I am directed to forward herewith a copy of the amendment in the Recruitment Rules of Junior Accounts Officer of 2001 in BSNL for further information and necessary action. Hindi version follows.


(Prema Krishnamachari)
Asstt. Director General (SEA)

Encl: As above.

Copy to:

1. PPS to CMD, BSNL.
2. Director (Finance) BSNL.
3. Director (HRD)/(Opr)/(Plg)/(C&NS), BSNL.
4. Advisor (Finance)/DDG (FEB), DOT.
5. Sr. DDG (Estt)/ADG (PAT), DOT.
6. Sr.DDG (FP)/DDG (Pers)/DDG (Training) CO, BSNL.
7. The Jt.DDG (SEA)/(TRG. FIN)/(DE) CO, BSNL.
8. Officers' Association, (CHQ) A-4/6, M.S. Flats, Peshwa Road, Gole Market, New Delhi-110 001.
9. The General Secretary, AIBSNLEA.
10. OL Section for supply of Hindi version of RRs.
11. Spare/Guard file.
12. Office copy.



BHARAT SANCHAR NIGAM LTD.

(A Government of India Enterprise)

PUBLISHED BY SEA BRANCH OF BSNL

Recruitment Rules of Junior Accounts Officer

Issue No.4

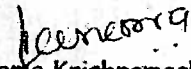
No.4-50/2004-SEA.

New Delhi-110 001

19th January 2005.

In continuation of SEA Branch, Corporate Office, BSNL, New Delhi letters No. 36-2/2001-SEA, dated 31.8.2001 (Issue No. 1); No. 17-3/2001-SEA. II, dated 16.8.2002 (Issue No. 2) and No. 16-19/2001-SEA(Pt.) dated 7.4.2003, (Issue No. 3), with the approval of the Management Committee of the BSNL, the following amendments are made in the Recruitment Rules to the grade of Junior Accounts Officer in BSNL. The amendment may be incorporated at the appropriate place of original Recruitment Rules and brought to the notice of all the officials/Officers working under your control.

Sl. No.	Provision number of BSNL JAO RR.	Existing Provisions of BSNL RR	Approved amendment
1.	11(C) of Schedule.	10% of the vacant posts in the circle by promotion from Sr. Accountants working in BSNL through internal competitive examination.	10% of the vacant posts in the circle by promotion from Junior Accountants / Senior Accountants working in BSNL through internal competitive examination.
2	12 (C) (2) of Schedule read with issue number 3, dated 7.4.2003.	Senior Accountants with 10 years of regular service in Group C (TAC / LDC / Junior Accountant / Senior Accountant all taken together), in DOT / DTO / DTS / BSNL.	Senior Accountants/ Junior Accountants with 5 years of regular service in Group "C" (TAC /LDC /Junior Accountant / Senior Accountant all taken together), in DOT /DTO /DTS / BSNL.


(Prema Krishnamachari)
ADG (SEA)

BHARAT SANCHAR NIGAM LTD.

(A Government of India Enterprise)
SEA Branch, Corporate Office
B-201, Statesman House, Barakhamba Road
New Delhi-110 001

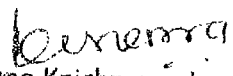
No. 4-14/2005-SEA,
Dated:- 07-04-2005.

To

1. All CGMs/IFAs of Telecom Circles of BSNL.
2. All CGMs/IFAs of Metro Telecom Districts of BSNL.
3. All Other Administrative Units in BSNL.

Sub:- Recruitment Rules for the grade of Junior Accounts Officer in BSNL -
Amendment/modification in JAO RRs of BSNL - Reg.

I am directed to forward herewith a copy of the modification/amendment in the Recruitment Rules of Junior Accounts Officer of 2001 for further information and necessary action. Hindi version follows.


(Prema Krishnamachari)
Asstt. Director General (SEA)

Encl: As above.

Copy to:

1. PPS to CMD, BSNL.
2. Director (Finance) BSNL.
3. Director (HRD)/(Opr)/(Plg)/(C&NS), BSNL.
4. Advisor (Finance)/DDG (FEB), DOT.
5. Sr. DDG (Estt)/ADG (PAT), DOT.
6. Sr. DDG (FP)/DDG (Pers)/DDG (Training) CO, BSNL.
7. The Jt. DDG (SEA)/(TRG. FIN)/(DE) CO, BSNL.
8. The General Secretary, AIBSNLEA.
9. OL Section for supply of Hindi version of RRs.
10. Spare/Guard file.
11. Office copy.



BHARAT SANCHAR NIGAM LTD.
(A Government of India Enterprise)

PUBLISHED BY SEA BRANCH OF BSNL

Recruitment Rules of Junior Accounts Officer

Issue No. 5

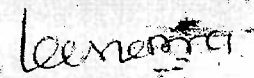
No.4-14/2005-SEA (BSNL)

New Delhi-110 001

7th April, 2005.

In continuation of SEA Branch, Corporate Office, BSNL, New Delhi letter No. 36-2/2001-SEA, dated 31.8.2001 (Issue No. 1); No. 17-3/2001-SEA. II, dated 16.8.2002, (Issue No. 2); No. 16-19/2001-SEA (Pt.), dated 07.04.2003 (Issue No. 3) and No.4-50/2004-SEA, dated 19.01.2005 (Issue No. 4), with the approval of the Management Committee of the BSNL Board, the following amendments /modifications are made in the Recruitment Rules to the grade of Junior Accounts Officers (Issue No. 2) in BSNL. The amendments/modifications may be incorporated at the appropriate place of JAO Recruitment Rules, (Issue No. 2) and brought to the notice of all the officials/officers working under your control.

Sl. No.	Provision number of BSNL JAO RR	Existing Provision of BSNL RR	Approved Amendment
1.	Point 2(6)	Appointing authority will be Director (Finance) BSNL.	(i) Appointing authority will be Circle IFA (not below rank of GM) of the circle. (ii) Wherever Circle IFA is of the rank below GM(F), the appointing authority functions will be discharged by Sr.DDG/DDG (In charge of Finance Personnel), BSNL HQ, till the posting of GM(F) rank IFA in the circle.


(Prema Krishnamachari)
ADG (SEA).

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BHARAT SANCHAR NIGAM LTD.

Bharat Sanchar Nigam limited
(A Govt. of India enterprise)
Corporate Office, SEA Section,
7th Floor, Bharat Sanchar Bhawan
Harish Chander Mathur Lane, Janpath
New Delhi -110 001.

No.4-21/2010-SEA
Dated: 28-03-2011.

To
The Chief General Manager
Bharat Sanchar Nigam Limited
(A Government of India Enterprise)
Madhya Pradesh Telecom Circle
Bhopal.

Subject: - Direct Recruitment of JAO in BSNL (2010) - reg.

Kindly refer to your office letter no. RE/12-13/JAO-DR/Trg./42 dated 10.03.2011 on the subject mentioned above. As per Recruitment Rules of Junior Accounts officer required educational qualification for Direct Recruittee JAOs is M.Com/CA/ICWA/CS from a recognized university and is not putting any ban on Distance Learning programme.

As such, I am directed to intimate that Shri Sachin Kumar may be sent for requisite training provided he has obtained M.Com degree from a recognized university which is a requirement as per BSNL JAO RR.

(V.K. Bazaz)
Assistant General Manager (SEA)

BHARAT SANCHAR NIGAM LTD.

(A Government of India Enterprise)
7th Floor, Bharat Sanchar Bhiawan,
H.C Mathur Lane,
Janpath, New Delhi – 110001.

No. 4-42/2011-SEA
Dated: - 12-10-2012.

To

1. All CGMs/IFAs, BSNL Telecom Circles.
2. All CGMs/IFAs, BSNL Telephone Districts.
3. All other Administrative Units/offices in BSNL.

Subject - Recruitment Rules for the grade of Junior Accounts Officer in BSNL –
Amendment/modification in JAO RRs of BSNL – reg

The undersigned is directed to forward herewith a copy of the modification/amendment in the Recruitment Rules of Junior Accounts Officer of 2001 for further information and necessary action. Hindi Version follows.

Encl. as above.

Sudhira

(Sudhira Sabharwal)
Assistant General Manager (SEA)

Copy to

1. PPS to CMD, BSNL.
2. PPS to Director (HR)/Director (F) BSNL.
3. Advisor (Finance)/DDG (FEB) DOT.
4. GM (F.P)/Sr. GM (Personnel)/GM (Estt.) CO BSNL.
5. DGM (Rectt.) CO BSNL.
6. The General Secretary, AIBSNLEA/SNEA (I).
7. OU Section for supply of Hindi version of RRs
8. Spare/Guard File.
9. Office Copy.

Bharat Sanchar Nigam Limited
(A Govt. of India Enterprise)

PUBLISHED BY SEA BRANCH OF BSNL
Recruitment Rules of Junior Accounts Officer

Issue No.6

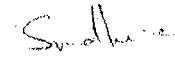
12th October, 2012.

No.4-42/2011-SEA

New Delhi-110 001

In continuation of SEA Branch, Corporate Office, BSNL, New Delhi letter No 30-2/2001/SEA dated 31.08.2001 (Issue No.1) and No.17-3/2001-SEA.II, dated 16.08.2002 (Issue No.2) No. 16-19/2001-SEA (Pt.) dated 07.04.2003. (Issue No. 3), No. 4-50/2001-SEA dated 19.01.2005 (Issue No. 4) and No. 4-14/2005-SEA (BSNL) dated 07.04.2005 (Issue No. 5) with the Approval of Management Committee of the BSNL Board, the following amendments / modifications are made in the Recruitment Rules to the grade of Junior Accounts Officers (Issue No.1) in BSNL. The amendments / modifications may be incorporated at the appropriate place of original Recruitment Rules (Issue No.1) and brought to the notice of all the officials / officers working under your control.

In column No.12, against point-1 of (C) (i.e., against 10% quota in respect of Senior Accountants/Junior Accountant) "Graduation from any of the recognized University/Institution" is hereby deleted and now all eligible Jn Accountants/Jr Accountants are allowed to appear in the examination.


(Sudhira Sabharwal)
Assistant General Manager (SEA)



BHARAT SANCHAR NIGAM LTD.

(A Government of India Enterprise)
Corporate Office, SEA Section
7th floor, Bharat Sanchar Bhawan, Janpath
New Delhi - 110001.

No. 4-22/2013-SEA
Dated: -30-10-2015.

To

1. All CGMs/IFAs, BSNL Telecom Circles
2. All CGMs/IFAs, BSNL Telecom Districts
3. All other Administrative Units/Offices in BSNL

Subject:- Recruitment Rules for the grade of Junior Accounts Officer in BSNL-Amendment in JAO RRs of BSNL - reg.

The undersigned is directed to forward herewith a copy of modification/amendment in the Recruitment Rules of Junior Accounts Officer of 2001 for further information and necessary action. Hindi Version follows.


Encl.: as above

(Sunil Rajput)

Assistant General Manager (SEA)

Copy to:

1. PPS to CMD, BSNL
2. PPS to Director (HR)/Director (F) BSNL.
3. Advisor (Finance)/DDG (FEB) DOT.
4. GM (F.P)/ GM (Rectt.)/GM (Personnel)/GM (Estt.) CO BSNL.
5. All Executive Associations/Staff Unions.
6. OL Section for supply of Hindi version of RRs.
7. Spare/Guard File
8. Office Copy.


Bharat Sanchar Nigam Limited
(A Govt. of India Enterprise)

PUBLISHED BY SEA BRANCH OF BSNL

Recruitment Rules of Junior Accounts Officer

Issue No.7

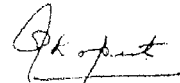
No.4-22/2013-SEA

New Delhi-110 001

30th October, 2015.

In continuation of SEA Branch, Corporate Office, BSNL, New Delhi letter No.36-2/2001-SEA, dated 31.08.2001 (Issue No.1), No.17-3/2001-SEA.II, dated 16.08.2002 (Issue No.2), No. 16-19/2001-SEA (Pt.) dated 07.04.2003, (Issue No. 3), No. 4-10/2004-SEA dated 19.01.2005 (Issue No. 4), No. 4-14/2005-SEA (BSNL) dated 07.04.2005 (Issue No. 5) and No. 4-42/2011-SEA dated 12.10.2012 (Issue No. 6), with the Approval of the BSNL Board, the following amendment/modification in eligibility condition for appearing in JAO Internal competitive examination against 40% quota is made in the Recruitment Rules to the grade of Junior Accounts Officer (Issue No.1) in BSNL. The amendment/modification may be incorporated at the appropriate place of original Recruitment Rules (Issue No.1) and brought to the notice of all the officials/officers working under your control.

Sr. No.	Provision number of BSNL JAO RR	Existing Provision of BSNL RR	Approved Amendment
1	Column no. 12 (B) (2) of Schedule to JAO RR	10 years of regular service in the erstwhile Department /BSNL in Group "C"	5 years of regular service in the erstwhile Department /BSNL in Group "C"



(Suril Rajput)

Assistant General Manager (SEA)



BHARAT SANCHAR NIGAM LTD.

(A Government of India Enterprise)
Corporate Office, SEA Section
7th floor, Bharat Sanchar Bhawan, Janpath
New Delhi – 110001.

No. 4-22/2013-SEA
Dated: -14-01-2016.

To

1. All CGMs/IFAs, BSNL Telecom Circles
2. All CGMs/IFAs, BSNL Telecom Districts
3. All other Administrative Units/Offices in BSNL

Subject: - Recruitment Rules for the grade of Junior Accounts Officer in BSNL – reg.

This office is in receipt of representation from Staff Union seeking clarification regarding the term 'Group 'C'' in JAO Recruitment Rules.

The matter has been examined in consultation with Establishment branch of CO BSNL vide Dy. No. 1508/ GM (Estt.)/BSNL CO dated 30.11.2015 and it is hereby clarified that "Non-executives with 5 years of regular service in the pay scale of Rs. 9020-17430 or above in BSNL" are eligible for appearing in JAO internal competitive examination against 40% quota.

This may be given wide publicity and brought to the notice of all concerned.

This issues with the approval of the Competent Authority.

(Sunil Rajput)

Assistant General Manager (SEA)

Copy to:

1. PPS to CMD, BSNL
2. PPS to Director (HR)/Director (F) BSNL.
3. GM (F.P)/ GM (Rectt.)/GM (Personnel)/GM (Estt.) CO BSNL.
4. All Executive Associations/Staff Unions.
5. Spare/Guard File
6. Office Copy.

Annex-B

BHARAT SANCHAR NIGAM LTD.

Bharat Sanchar Nigam limited
(A Govt. of India enterprise)
Corporate Office, SEA Section,
7th Floor, Bharat Sanchar Bhawan
Harish Chander Mathur Lane, Janpath
New Delhi -110 001.

No. 4-22/2013-SEA
Dated: 27.02.2014.

To

1. All CGMs/IFAs of Telecom Circles of BSNL.
2. All CGMs/IFAs of Metro Telecom Districts of BSNL.
3. All other Administrative Units in BSNL.

Subject: Forwarding of Revised Scheme and Syllabus for Limited Internal competitive Examination (LICE) for filling up posts in the cadre of Junior Accounts officer under both 40% and 10% quota - reg.

In supercession of this office letter no. 17-3/2000-SEA-II dated 13.08.2002, the revised scheme and syllabus of Limited Internal Competitive Examination (LICE) for filling up posts in the cadre of JAO, common for both 40% and 10% quota is annexed herewith for information and necessary action. It shall be applicable for the examinations to be held forthwith.

This issues with the approval of Competent Authority.

Encl. Annexure (3 pages)

(Sudhira Sabharwal)
Assistant General Manager (SEA)

Copy to

1. PS to MOC&IT/MOS (C&IT).
2. PPS to CMD BSNL.
3. Director (HR)/ (Finance)/ (CFA)/ CM)/ (Enterprise) BSNL CO.
4. Executive Director (Finance)/ (CA)/ (CN) BSNL CO.
5. GM (F.P)/ (Estt.)/ (Pers.)/ (Rectt.)/ (Trg.) BSNL CO.
6. DDG (FEB), DOT.
7. All Unions/Associations concerned.
8. OL section for Hindi version.
9. Intranet BSNL.
10. Spare Copy.

(2)

Annexure

Subject: Scheme and syllabus for the Limited Internal Competitive Examination (LICE) for filling up vacancies in the cadre of Junior Accounts officer (JAO) under 40% and 10% internal quota.

1. SCHEME OF EXAMINATION:-

1.1 The examination will consist of 2 papers having two parts each as per detail given below:

Paper	Part	Maximum Marks	Duration
Paper-I	PART-A- Advanced Financial and Management Accounting	240 (60 Question of 4 marks each)	2 hrs
	PART-B- Business & Economic Laws	160 (40 Question of 4 marks each)	
	TOTAL	400	
Paper-II	PART-A- Telecom Revenue	200 (50 Question of 4 marks each)	2 hrs
	PART-B- Service Rules, Budget & Banking	200 (50 Question of 4 marks each)	
	TOTAL	400	

1.2 The minimum qualifying marks in the examination will be as given below:

Category	In each Part	In each Paper	In Aggregate
OC	30%	30%	37%
SC/ST	23%	23%	30%

There will be negative marking. For each wrong answer 25% of the mark of that question will be deducted.

2. SYLLABUS:

80

2.1 Paper-I : 400 Marks

2.1.1 Part-A-Advanced Financial and Management Accounting 240 Marks

1. Accounting concepts, Principles and policies.
2. Accounting Standards.
3. Double Entry Accounting.
4. Trial Balance and Final Accounts.
5. Financial Statement Analysis.
6. Cash and Fund Flow Statement.
7. Time value of Money.
8. Cost of Capital.
9. Cost Concepts and Components.
10. Marginal Costing and Decision Making.

Reference books:

- 1) Advanced Accounts by M.C Shukla & T.S Grewal.
- 2) Cost and Management Accounting by Dr. S.N Maheshwari.

2.1.2 Part-B – Business and Economic Laws

160 Marks

1. Company Law
2. Income Tax
3. Central Excise and Service Tax Rules.
4. Contract Act.
5. Negotiable Instrument Act.
6. Consumer Protection Act.
7. RTI Act.
8. EPF Act.

2.2 Paper-II: 400 Marks

2.2.1 Part-A – Telecom Revenue

200 Marks

(A) Landline, Broadband and Mobile Services

1. Provision of new telephone connections.
2. Shifting, transfer and name transfer
3. Issuance of bills, realization, disconnection and reconnection of telephones
4. Preparation of Sub Ledger and its Review
5. Accounting of Telephone Revenue
6. Telephone facilities to Hon MPs

- 88
7. Permanent disconnection of telephones, settlement of account and refund or recovery of outstanding amount after permanent disconnection of telephones. Writing off of non-recoverable telephone dues.
 8. Prepaid telephone service of Mobile and ITC.
 9. Value Added Services in Landline, Broadband and Mobile Services
 10. Service Tax and Sales Tax provisions on Telecom Services
 11. Provisions of Services, Telephones and concessions given on Service telephones.
 12. Interconnection Billing
- (B). Other Telecom Services- Leased Circuits, WLL (CDMA), WIMAX and FTTH Services in BSNL
- (C) Prevailing Tariff of various telecom Services and provisions regarding Discounting to Enterprise customers
- (D). Indian Telegraph Act, Indian Telephone Rules

Reference Books and other Sources

1. Swamy's Treatise on Telephones Rules.
2. Orders issued by respective sections of BSNL on Telephone Revenue and uploaded on BSNL Intranet portal.

2.2.2 Part-B – Service Rules, Budget & Banking

200 Marks

Service Rules & Procedures:

1. FR & SR
2. CCS (Pension) Rules 1972.
3. CCS (Leave) Rules 1972.
4. CCS (Commutation of Pension) Rules 1981.
5. CCS (Joining Time) Rules 1979.
6. GPF (Central Service) Rules 1960.
7. BSNL CDA Rules.
8. Schedule of financial powers of BSNL officers.
9. P&T FHB Vol. I
10. Schedule to BSNL Accounts.

Budget & Banking:

1. Budgetary Control.
2. Cash & Capital Budgeting
3. Working Capital Management
4. Banking Sector in India – Concepts, Structure and operation.



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BHARAT SANCHAR NIGAM LTD.

Bharat Sanchar Nigam limited
(A Govt. of India enterprise)
Corporate Office, SEA Section,
7th Floor, Bharat Sanchar Bhawan
Harish Chander Mathur Lane, Janpath
New Delhi -110 001.

No. 4-22/2013-SEA
Dated: 28.02.2014.

To

1. All CGMs/IFAs of Telecom Circles of BSNL.
2. All CGMs/IFAs of Metro Telecom Districts of BSNL.
3. All other Administrative Units in BSNL.

CORRIGENDUM

Subject: Forwarding of Revised Scheme and Syllabus for Limited Internal competitive Examination (LICE) for filling up posts in the cadre of Junior Accounts officer under both 40% and 10% quota - reg.

The undersigned is directed to refer to this office letter of even no. dated 27.02.2014 on the subject mentioned above and to state that in Para 1.1 of Annexure to the letter "the examination will consist of 2 papers having two parts each" may be read as under:

"The examination will be of objective type with negative marking and it will consist of 2 papers having two parts each."

All the other content of the letter dated 27.02.2014 along with its annexure will remain unchanged.

Sudhira

(Sudhira Sabharwal)
Assistant General Manager (SEA)

Copy to

1. PS to MOC&IT/MOS (C&IT).
2. PPS to CMD BSNL.
3. Director (HR)/ (Finance)/ (CFA)/ CM)/ (Enterprise) BSNL CO.
4. Executive Director (Finance)/ (CA)/ (CN) BSNL CO.
5. GM (F.P)/ (Estt.)/ (Pers.)/ (Rectt.)/ (Trg.) BSNL CO.
6. DDG (FEB), DOT.
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