

**F.No. 11013/9/2014 - Estt (A-III)**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**

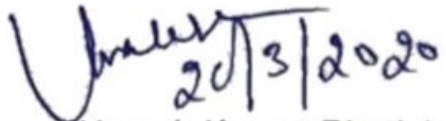
North Block, New Delhi-110001  
Dated the 20<sup>th</sup> March, 2020

**OFFICE MEMORANDUM**

**Sub: Preventive measures to achieve 'social distancing' to contain the spread of COVID19 – Relaxation in CCS (Leave) Rules, 1972 regarding.**

The undersigned is directed to state that the leave sanctioning authorities were advised vide O.M. of even number dated 17<sup>th</sup> March, 2020 to sanction leave to officials who wish to self-quarantine, as a preventive measure. In this regard, in relaxation of Central Civil Services (Leave) Rules, 1972, it has now been decided with the approval of competent authority to grant Commuted Leave without production of medical certificate to those officials who are above 50 years of age and have underlying conditions i.e. Diabetes, Respiratory problems, Renal diseases and other life-threatening illness, for a period upto 4th April, 2020, so as to avoid unnecessary burden on the health care system.

2. These instructions shall be applicable to Ministries/Departments/attached and subordinate offices of Central Government. Similar instructions may be issued to Autonomous/Statutory Bodies.

  
(Umesh Kumar Bhatia)

Deputy Secretary to the Government of India

To

1. All the Ministries/Departments of the Government of India
2. PMO/Cabinet Secretariat
3. PS to MoS(PP)
4. PSO to Secretary(Personnel)
5. Sr. Technical Director, NIC, DoPT