



BHARAT SANCHAR NIGAM LTD.

CORPORATE OFFICE, PERSONNEL – I SECTION
4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-1

No. 412-13/2011-Pers.I

Date:- April 29, 2013.


All Heads of Telecom Circles/
Metro Districts/Maintenance Regions/
Projects/Stores/BRBRAITT/ALTTC.
All other Administrative Units,
Bharat Sanchar Nigam Limited.

Subject:- The Look After Arrangement by executives availing higher scales of pay – proviso and clarification thereof.

The 'Look After Arrangement' has been introduced vide this office letter No. 412-13/2011-Pers.I(II) dated 22nd March, 2013 and has become operational. With regard to the filling of vacancies to cover the stop-gap arrangement, the following guidelines may also be observed:-

1. The Look after Arrangement' in the given grades may not exceed 180 days at a time.
2. Statutory guidelines, relating to reservation in promotion, may also be adhered to in 'Look After Arrangement'.

This has the approval of the Competent Authority.


29/4/2013

(R. K. Verma)

Assistant General Manager(Pers.-I)

Copy to:-

- 1) The PPS to CMD, BSNL/ all Executive Directors, BSNL C.O., New Delhi
- 2) The CVO/PGM/GM(Pers.)/(Estt)/(Trg.)/(EF)/(FP)/(BW)/(Civil)/(Elect.)/(Arch.)/(TF), BSNL C.O.
- 3) GM(Rectt.), BSNL CO, New Delhi.
- 4) The AGM(Pers.II/Pers.IV/Pers.V/CSS), BSNL C.O.
- 5) The DM(Admn.I/II/CSS/L&A/Paybill/Cash/Pension, BSNL C.O.
- 6) The Rajbhasha Adhikari, BSNL C.O. for Hindi version.
- 7) All AMs, Pers. I Section.
- 8) Spare copy/Order Bundle.