



BHARAT SANCHAR NIGAM LTD.

A25/MV-2020
BHARAT SANCHAR NIGAM LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
SR Cell, Corporate Office
2nd Floor, Bharat Sanchar Bhawan,
Harish Chander Mathur Lane,
Janpath, New Delhi-110 001

BSNL/5-2/SR/2019

Dated, the 10th, July, 2020

To

1. All CGMs, BSNL
2. PGM (Pers.), BSNL C.O.

Subject: Conduct of 2nd Membership Verification of Executives' Association----- procedure for issue and casting of votes by postal ballot paper.

Sir,

I am directed to refer to the subject mentioned above and to say that few references have been received regarding impending difficulties in casting of votes by Postal ballot papers by executives in the prevailing situation. The issue has been examined and it has been decided that, in view of the present situation, the following procedure for issue and casting of votes by postal ballot paper may be observed during 2nd Membership Verification of Executives' Association.

2. As a general principle, now, the executives under following category shall be included in the electoral roll in the Circles/SSAs where they are presently posted and shall cast their votes at that station:

- i. Training,
- ii. Deputation within BSNL
- iii. Temporary transfer

Such Executives will also see that the voter list at their place of posting include their name. The concerned Circle (where the executive is presently posted) will intimate to the parent Circle of such executive to delete his name from its electoral roll. The list of such executive will be approved by the concerned Assistant Returning Officer at both the places for deletion and addition after making necessary communication mutually for confirmation. The purpose is to ensure that the name should not appear at both the places.

3. However, Circles/SSAs, may provide postal ballot paper to following -

- a. Executives posted in the far-flung & isolated areas of A&N, Assam, HP, NE-I, NE-II, J&K Circles and Lakshadweep SSA, where local polling booth is not set up and;
- b. Executives on Deputation to other organisation, outside BSNL, who do not request to avail the facility at his place of posting.
- c. Executives who demand in exceptional circumstances for postal ballot, notwithstanding the facility given for voting at his place of posting in para 2 above. But in such case, Executives will have to furnish his request to the R.O. of parent Circle latest by 20.07.2020 failing which the request will not be entertained.

Contd../-

d. To avoid any omission, eligible employees can also request for postal ballot paper as per annexure-1. On the basis of their requests concerned Assistant Returning officer shall issue postal ballot paper in sealed envelope and have it delivered to them.

4. The Executives who are on leave of any kind are not entitled to cast their votes through Postal ballot paper.

5. The postal ballot papers to these employees will be sent by registered post by name in a cover by the Asstt. Returning officer of the SSA preferably 20 days prior to the Polling date in following manner :-

(a) One self-addressed (in the name of ARO of the SSA) and pre-stamped envelope for return of 'Postal Ballot Paper' should also be sent to the employee along with ballot paper. The pre-stamped self addressed envelope shall superscribe " 2nd Membership Verification of Executive Associations" and "Confidential".

(b) This envelope should be put inside the larger cover along with Postal ballot paper and the large cover shall be addressed to the voter;

(c) The concerned Executive will put a CROSS sign (X) with a pen against the name of the Association and then fold the ballot paper. This ballot paper will be put in the enclosed pre stamped envelope and pasted by the concerned.

(d) Such employees shall cast their votes in absolute confidentiality and send it by post to Asst Returning Officer so as to reach him latest by date of polling.

(e) Postal ballot paper should be sent back to the Assistant Returning Officer so as to reach him latest by closing hour of the last date of polling. Postal ballot paper received after closing hour of the last date of polling shall not be entertained and will be treated as 'invalid vote'. BSNL Management/Returning Officer will not be responsible for any postal delay or postal losses.

(f) The words "Postal ballot paper" shall be mentioned below the words "Secret ballot paper for 2nd Membership Verification of Executives' Association 2020" appearing in normal ballot paper;

(g) The name of voter (as entered in voters' list) should be noted on counter-foil of Postal ballot paper and then Postal ballot paper detached from the counter-foil;

(h) The letter "PB" should be written against the entry of voters' list without indicating the serial number of Ballot paper issued;

i) The cover containing 'Postal ballot paper' and 'return self addressed envelope' should be dispatched through speed post/registered post. The voter can also collect it personally from the concerned Assistant Returning Officer;

(j) Separate record of the number of Postal ballot papers received should be maintained;

(k) On the day of counting, Postal ballot papers shall be counted in Returning Officer's office in presence of 'Counting Agents' of Associations on fixed day of counting so notified;

(l) Returning Officer shall be final authority to decide any dispute in this regard.

6. It may be ensured that the above guidelines are scrupulously followed.

Encl.as above

Yours faithfully



(A. K. Sinha)

Deputy General Manager(SR)

Tel. no. 011-23310145

Copy to: CRO/PGM (EB-I), BSNL C.O.

Subject: 2nd Membership Verification to elect majority representative Association of Executives' Association in BSNL : REQUEST FOR POSTAL BALLOT PAPER.

I _____ (Name). _____ (Designation) working at _____ (Name of the Office), I may please be given Postal Ballot paper for casting my vote for the reason mentioned below:

(Pl. mention reason)

Signature _____
Name, _____
HR No, _____